

**Instructions  
For  
Death Certificate Requests via Mail**

All persons born in Hamilton County after 1882 have written birth and death certificates on file with the Health Department. These records are legal copies, which can be used for all requests, including school registration. If you need a copy of these documents, please contact the Health Department office at your earliest convenience. Requests for these records are heavy during mid to late August. To obtain a copy of a death certificate or request a genealogical search, please complete the following:

1. Complete the Application
2. Cash or Money Orders only – **No Personal Checks or Credit Cards**  
    \$10.00 first copy  
    \$5.00 each additional copy
3. Self Addressed Stamped Return Envelope

For records of death/birth outside of Hamilton County please contact the Indiana State Department of Health at [www.in.gov/isdh](http://www.in.gov/isdh)

Mail Request to:     Hamilton County Health Department  
                          18030 Foundation Drive, Suite A  
                          Noblesville, In 46060

Application for search & certified copy of DEATH RECORD  
***WE HAVE HAMILTON COUNTY DEATHS ONLY!!!!***

PLEASE COMPLETE ALL ITEMS BELOW

In accordance with Indiana Code 16-37-1-7, requests for death certificates must include the information below. A permanent record of this request must be kept on file.

FULL NAME AT DEATH \_\_\_\_\_

ARE YOU RELATED TO THE ABOVE PERSON? \_\_\_\_\_ How? \_\_\_\_\_

DATE OF DEATH \_\_\_\_\_

PLACE OF DEATH (city) \_\_\_\_\_

FULL NAME OF FATHER (if known) \_\_\_\_\_

FULL ***MAIDEN*** NAME OF MOTHER (if known) \_\_\_\_\_

WHY DO YOU WANT THIS RECORD? \_\_\_\_\_

HOW MANY COPIES DO YOU WANT? \_\_\_\_\_

YOUR SIGNATURE \_\_\_\_\_

YOUR NAME (Please Print) \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY/STATE \_\_\_\_\_

ZIP \_\_\_\_\_ PHONE NO. \_\_\_\_\_ TODAY'S DATE \_\_\_\_\_

FOR OFFICE USE ONLY:

BK. \_\_\_\_\_ PG. \_\_\_\_\_ CERT. \_\_\_\_\_

DATE ISSUED \_\_\_\_\_ BY \_\_\_\_\_